



Department of Social Welfare and Development

Department of Social Welfare and Development
Field Office MIMAROPA

Tel. No. (02) 5366-8106 /8107 Local 24052/24051
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Email Address: fo4b@dswd.gov.ph/procurement.fomimaropa@dswd.gov.ph

NOTICE OF AWARD

Date : June 11, 2021

MS. LOURDES M. GARIANDO

Proprietor

ODYSSA OFFICE AND SCHOOL SUPPLIES TRADING

DANIEL ALLEY BLDG. NATIONAL H-WAY, BRGY. SAN PEDRO, PPC, PALAWAN

Dear **Ms. Gariando**:

We are pleased to inform you that the Request for Quotation No. 2021-05-0415 for the "Purchase of Office Supplies in Palawan" is hereby awarded to you at a Total Contract Price inclusive of all applicable taxes equivalent to **Seventy Seven Thousand Two Hundred Ninety Pesos Only (Php 77,290.00)**.

You are therefore required to comply with the Terms and Conditions stated in the Purchase Order No. **2021-06-0342** from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

FERNANDO R. DE VILLA, JR., CESO III

Regional Director

Head of the Procuring Entity

Conforme:

(Signature over Printed Name of Bidder's Authorized Representative)

ODYSSA OFFICE AND SCHOOL SUPPLIES TRADING

Date: _____




PURCHASE ORDER
DSWD MIMAROPA Region
Entity Name

Supplier : ODYSSA OFFICE AND SCHOOL SUPPLIES TRADING Address : DANIEL ALLEY BLDG. NATIONAL H-WAY, BRGY. SAN PEDRO, PPC, PALAWAN TIN :	P.O. No. : 2021-06-0342 Date : June 11, 2021 Mode of Procurement : SHOPPING
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Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Provincial Operations Office, Unit 2, 2/F, G7 Bldg., Brgy. San Pedro, Puerto Princesa City, Palawan Date of Delivery : 15 Calendar days upon receipt of Approved Purchase Order (PO)	Delivery Term : FOB Destination Payment Term : 15-30 days upon final inspection
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Stock/ Property	Unit	Description	Quantity	Unit Cost	Amount
1	piece	PURCHASE OF OFFICE SUPPLIES IN PALAWAN ENVELOPE, long, plastic envelope with handle -	164	65.00	10,660.00
2	box	ADVENTURE YELLOW, COLORED ENVELOPES FASTENER, Plastic, 70mm between prongs, 50sets per box -	80	30.00	2,400.00
3	piece	WELLS ASSORTED COLOR MARKER, PERMANENT, bullet type, Black, REFILLABLE -	247	35.00	8,645.00
4	pad	PILOT PERMANENT MARKER, FINE TIP, REFILLABLE NOTEPAD, STICK-ON, 76mm x 76mm (3"x3") min -	200	15.00	3,000.00
5	piece	JOY 3X3 ASSORTED COLORS STORAGE BOX, plastic, 70 liters (flexi) -	75	600.00	45,000.00
6	cart	MEGABOX, GALLERY, 70liters, assorted colors HP Laserjet, Toner Cartridge, BLACK CE505A -	2	2,500.00	5,000.00
7	piece	HP LASERJET TONER CARTRIDGE, BLACK BROOM, SOFT (Tambo), weight:200g min tiger grass -	2	100.00	200.00
8	piece	BRAND GENERIC, MADE OF YANTOK MATERIAL CLEANER, TOILET, liquid bleach, 900ml-1000ml cap -	9	45.00	405.00
9	pack	ZIM CLEANER BLEACH, 1000ml TRASHBAG, Black, 10pcs per roll/pack, LARGE -	36	55.00	1,980.00
BAGMAN TRASHBAGS, LARGE, BLACK *****NOTHING FOLLOWS*****					77,290.00
					
PR No. 2021-05-0415 Purpose: PURCHASE OF OFFICE SUPPLIES IN PALAWAN Prepared by: Emma Joy C. Nolasco			Less: 3% 1%	772.90 2,318.70 772.90 3,091.60 1,545.80	

(Total Amount in Words) **FIVE SEVEN FORTY FOUR SEVENTY FOUR THOUSAND ONE HUNDRED NINETY EIGHT PESOS AND 40/100 ONLY** 75,744.20
74,198.40

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Signature over Printed Name of Supplier _____ Date	Very truly yours,  FERNANDO R. DE VILLA, JR., CESO III Signature over Printed Name of Authorized Official Regional Director
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Fund Cluster : 01-101 Funds Available : 77,290.00 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit MARK JOSEPH E. BAJA Administrative Officer IV	ORS/BURS No. : 2021-06-2060 Date of the ORS/BURS: 6/11 Amount : 77,290.00 50203010 / 50203990
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